



East Tisted Parish Council

Minutes of the Parish Council Meeting held on Wednesday 5th December 2018 at 6.30pm in East Tisted Village Hall, Gosport Road GU34 3QW

Summoned to attend: David Bowtell (Councillor)
Phil Cutts (Councillor)
Helen Evison (Councillor, RFO & Clerk)
Sir James Scott (Chairman)
Sandra Nichols (Councillor)

Also present: Larry Johnson (Neighbourhood Watch, East Tisted
Community Website & Village Hall)
Russell Oppenheimer (County Councillor)
One member of the public

Apologies: Neil Johnson (Hampshire Constabulary)
Matthew Sheppard (Hampshire Constabulary)
Charles Louisson (District Councillor)

The meeting opened at 6.30pm

1. Apologies and welcome

The Chairman welcomed all. Apologies were received from Charles Louisson, Neil Johnson and Matthew Sheppard.

2. Declaration of interests

None.

3. Public forum

a. Further to his written report Russell Oppenheimer highlighted:

- the availability of grants from the new HCC 'Parish and Town Council Investment Fund'
- the expansion of Four Marks CofE Primary School, to be complete in spring 2020
- additional funding for local authorities announced by the Chancellor on 29.10.18
- the call for evidence for the Glover Review of Designated Landscapes
- adjustments to bus timetables and the decision to switch street lights off from 1am-4am each night.

b. Larry Johnson reported that:

- no crimes had been reported in East Tisted although there had been sightings of suspect vehicles
- a new sergeant, Neil Johnson, had been appointed
- it was not yet known whether there would be sufficient funding to allow PCSOs to continue and/or new ones appointed
- he was aware that he was the only person holding files and contact details for Neighbourhood Watch and the Village Hall Committee and recognised the need to ensure that a back-up was available
- the call for volunteers to join the Village Hall Committee had yielded one new member
- following on from the change of accounting date they had just completed 6 month accounts for the Village Hall; the accounts were sound
- there had been only 5 or 6 'hits' on the village website since the last meeting.

The Chairman thanked Russell and Larry and closed the meeting for public participation.



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4. Minutes of the previous meeting and matters arising

The minutes of the Parish Council meeting held on 22nd August 2018 were accepted as a true and correct record and were signed by the Chairman. There were no matters arising.

5. Correspondence Received

Members noted receipt of information from 'Communities Against Noise and Speed' regarding their meeting with HCC and proposals for average speed cameras on the A272.

6. Facilities

a. Defibrillator

Cllr Cutts reported that he had been carrying out the weekly and monthly checks and was pleased to report that these were not onerous; he would now arrange a schedule for the three other volunteers to take these on from the end of January. An additional training session was to be arranged in January 2019. **ACTION: Cllr Cutts**

b. Recreation Ground (Cricket Pitch)

Cllr Evison advised that she had been in touch with Arthur Scott about this and understood that action was with the solicitors. All being well it would be possible to bring the new lease for signature at the February or May meeting. **ACTION: Cllr Evison**

c. Notice Board

Cllr Evison reported that she had advised that Dave Crowther of the Village Stores that should he wish to refurbish the Parish Council Notice board the Parish Council would for the reimburse him for materials.

Members discussed the condition of the notice board; Cllr Evison explained that the main problem was that it was too small to display all pages of the minutes and the insurance certificate (and any other notices) without overlapping. The Chairman agreed to ask Gaze Burvill whether they might be able to assist. **ACTION: Cllr Sir James Scott**

7. Planning

Members noted receipt of application SDNP/18/05737/TPO regarding reduction of trees at 5 Appleton View. No objections were recorded.

8. Contracts

The Clerk advised that the grounds maintenance contract relating to mowing around the pond and the playground area had expired at the end of the growing season. The Clerk distributed copies of the current contract and the (anonymised) quotations received three years ago. Members reviewed the scope of the contract and agreed that this should remain unchanged, more specifically that a 'wildlife belt' would continue to be left on the inside slope around the pond.

The Clerk explained that the Financial Regulations required the Council to obtain three quotations for purchases/contracts over £100 and to go out to tender for purchases/contracts expected to cost more than £1,000 p.a.. The Clerk highlighted that the current contract value was £630 p.a. and that the current contractor's tender had been significantly below the others previously offered. As such the Clerk requested the other Councillors' agreement to waive the Financial Regulations, (as permitted article 11.iii of the Financial Regulations themselves), and to allow her to negotiate a price to extend the contract with the current contractor without competition. This proposal was agreed subject to a maximum increase of 10% p.a.

ACTION: Clerk

9. Highways

Cllr Evison advised that EHDC's radar speed monitor had been deployed in the village again in October but they had been unable to find any suitable pole to the monitor on the A32.



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She confirmed that, unfortunately, the monitor did not provide any data but that she would apply to EHDC for the monitors to be deployed again. **ACTION: Cllr Evison**

Also, she had been in touch with Farringdon Parish Council to enquire whether it might be possible to borrow their equipment and/or find out how they had gone about obtaining and installing this. Cllr Clive Elderton who had been involved with this in Farringdon had offered to help. It was agreed that Cllr Cutts would pursue this. **ACTION: Cllrs Evison & Cutts**

10. GDPR

Members noted the unhelpful reply from the ICO regarding the need (or not) for ETPC to register with them. It was agreed that the Clerk would provide an update at such time as a more meaningful reply was received. **ACTION: Clerk**

11. Responsible Financial Officer (RFO)

- a. Members received and approved for signature by the Chairman the latest Quarterly Financial Statement and the Reconciliations relating to Bank Statements 6,7 8 and 9.
- b. Members approved a grant of £350 to East Tisted Parochial Church Council for maintenance of the church yard.
- c. Members received and reviewed the Budget Monitoring Report to 26.11.18
- d. Members received and reviewed the proposed budget and precept increase (by 2.5% to £4,100) for 2019/20 as circulated with the agenda. These were agreed as proposed. Refer Attachment 1.

12. Meeting Schedule

It was confirmed that the next meeting would be on **Weds 27th February 2019 at 6.30pm** in the Village Hall. Elections were to be held on 2nd May 2019. The meeting thereafter was planned for Weds 15th May 2019 at the later time of 7pm. As usual the May PC meeting would be followed by the Annual Village Meeting.

There being no other business the Chairman closed the meeting at 7.40pm.

Helen Evison
Clerk and Responsible Financial Officer
December 2018

Agreed as a true and correct record.

Signature....., Chairman Date.....